



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

September 30, 2025

Washington State Dept. of Children, Youth & Families
1110 Jefferson Street
Olympia, WA 98504

Encompass Engineering & Surveying
c/o: Dustin Pierce
110 South Oakes Ave., #250
Cle Elum, WA 98922

RE: DCYF Boundary Line Adjustment (BL-25-00013) - Deemed Complete

Parcel #085134 Parcel #295134

Dear Applicants,

Kittitas County Community Development Services received your Boundary Line Adjustment application on September 23, 2025. The application has been determined **complete** as of September 30, 2025. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all appropriate governmental agencies. Agencies will have 15 days to comment unless additional information is required.
2. Any comments received from any agencies will be considered in the decision-making process.
3. A decision will be rendered which may include conditions.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. All parcels involved must have the current years taxes paid in full prior to final approval of this BLA.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at zach.torrancesmith@co.kittitas.wa.us.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926

cc: *Jamey Ayling, Planning Manager*
Ellie Myers, Planner I
Bradley Gasawski, Planner I

via email